

# MINUTES FOR ST. ANDREW'S CONFERENCE MEETING

**Date: 4 August 2025**

**Call to Order/Opening Prayer:** Father Greg      **Time:** 5:04 PM

**Spiritual Enrichment:** Father Greg

**Minutes of Previous Meeting: (X) Read/Approved; Approved with Changes**

Motion by: Ann Lund      Seconded by: Toni

**Attendance: Total Active Members (33) LOA (0) Present (29) Absent (4) Quorum (16)**

<b>MEMBERS</b>		<b>MEMBERS</b>		<b>MEMBERS</b>		<b>Associate Member</b>	
Al	X	Margaret	X			JoAnn	
Ann F.	X	Marge	X			Martha	
Ann L.	X	Mary Ellen	X			Mechelle	
Colleen	X	Mary	X			Michaela	
Dennis	X	Michael	X				
Diane	A	Norm	X				
Dotti	X	Pam	X				
Estela	X	Pat	X				
Francisca	X	Pauline	X				
Gini	A	Sandra	X				
Glenn	X	Scotty	X			<b>Visitors</b>	
Gloria	X	Stephen	X				
Hilary	X	Tom	X				
Ilona	A	Toni	X			<b>Training</b>	
Janet	X						
Jerry	X			Father Greg *	X		
Judy	X			Stan *		Berlynda Schaff	
Kathy	X						
Larry	A						

\*Stan and Father Greg - Not included in Quorum

August Birthdays – 7 August – Hilary; 9 August – Ann Lund; 26 August – JoAnn Schneider

Father Greg handed out an Icon painting of the Lord of Charity and a paper with – “The Way We Pray” and “How Our Prayers May Be Answered with the Beatitudes for our Friends”. See attached for Father Greg’s comments and the additional paper.

**Current Events:**

**Upcoming Events:**

- 9 August 2025 – District 5 Council Meeting in Benson; let Pauline know if you want to go with her.
- 11 August 2025 – Fellowship at Vinny’s at 5:00 PM
- 12 August 2025 – Corporal Mass at 9:00 PM
- 18 August 2025 – Weekly Vincentian Meeting at 5:00 PM

**Old Business:** Pauline spoke with John Arnoldbick about having a written agreement between him and his tenants before SVdP will assist with rent. He agreed to this. In addition to the two houses in Sierra Vista, he now has a house in Huachuca City. He also has a list of how much rent is for the different rooms in his houses.

**NEW Business:**

1. Changes to funding: The following changes were made to funding amounts effective 1 August 2025:

a. Rent: Monthly amount is \$6,000, \$1,500 per week and the funds can roll over from week to week. The cap for rent is \$250 plus one add-on of \$100 from either the Fernandez, Single Moms, or St. Andrew's funds for a maximum of \$350. Any amount over \$350 requires a special case.

b. Utilities: Monthly amount is \$5,000. The cap for utilities is \$100 plus one add-on of \$100 from either the Fernandez, Single Moms, or St. Andrew's funds for a maximum of \$200. Any amount over \$200 requires a special case.

c. The Homeless fund amount is \$2,000 per month and the Other fund is \$1,000 per month.

d. Please remember to subtract the amount from the appropriate file in the back room and to annotate the friend's file.

e. SSVEC funds for the month of August are \$750 which can be used for electric, gas, or water of a SSVEC member who has a 5-day/disconnect notice.

2. Diversion Funds.

a. There was much discussion concerning the diversion funds from Catholic Community Services (CCS). It was decided that until Pauline gets better clarification from CCS, SVdP will not use these funds. It was also discussed that CCS should be handling all the paperwork associated with these funds.

b. When the decision is made to start using the diversion funds, the following requirements must be met and these funds can be used for either rent or utilities. A request for up to \$3,000 can be made. The friend must provide the following information for application for diversion assistance:

(1) The friend must have a 5-day notice.

(2) The person can be single, a couple or a family.

(3) They must provide a copy of their ID.

(4) They must have a job for at least a month and they must have the last two pay stubs for all the adults living in the house. (A friend on SS, SSI, SSD, or retirement is not eligible for these funds.)

(5) For each child in the house, they must provide a birth certificate.

(6) A copy of the lease agreement and a copy of the W-9 form from the leasing company is required.

(7) This assistance can only be used once within a 12-month period.

(8) Blanca has the forms that need to be filled out by the friend. (This may change pending the decision on using the diversion funds.)

(9) If a friend needs help with both rent and utilities and the total amount is under the \$3,000 limit, submit the paperwork for both.

3. Bus tickets. Please consult with the fellow Vincentians who are working that day as to whether or not a bus ticket should be purchased. Tell the friend that SVdP needs to confirm with the person at their destination the situation and that there is a place for the friend to stay once they get there.

4. Father Greg mentioned that Travelers Aid in Tucson may be able to help with friends who need to leave the area. Pauline will look into this.

5. Please do not contact St. Andrew's for hotel money for our friends. Please use the Homeless funds for hotels.

6. SVdP received a gift card for toiletries. This will be used to purchase large bottles of shampoo which is for families of 4 or more. Last month 432 tooth brushes were given out. Please ask our friends what they need, don't just give them everything.

7. Ilona had a friend come in who was put out of Oxford House and needed time in a hotel until she could move into Jennifer House. SVdP gave her 2 days at Sierra Inn but her case worker from Hope called and said she needed 5 more days. Pauline called Catholic Community Services and they got her a place at GNA for the requested time. Pauline then went and retrieved the friends' belongings from the hotel.

8. Pam had a friend come in who has a felony on his record and is having a problem getting a job. We have a list of businesses who hire felons. Pam said that there is a website called "jobs bear" which lists available jobs in Sierra Vista. Ace Hardware is good about giving friends a second chance. Pauline said that Lori Rutherford from Lori's Place has a list and will share it with Pauline.

9. Sandy asked that when we give a friend a backpack that it be annotated in the Other block on the friend's file and on the log sheet where she has quick access. Friends can get 2 backpacks per year; not every other month. Faith Presbyterian gives us backpacks twice a year.

10. We received a \$10,000 donation today.

#### **COMMITTEE REPORTS: Due 4 August 2025**

A. Food Bank Report: 1100 boxes for 4,000 family members

B. Thrift Store Report: \$33,090.74 for August; \$1,272.72 daily average

Vouchers: clothing 1327.29 21 families

furniture 1989.25 13 families

misc. 561.25 8 families

total 3877.79 42 families

volunteer hours 177.75

C. Finance Report: We're spending more than what's coming in. We may have to cut back some in September

D. Poor Box Report: \$237.49

#### **Vincentian Reports on difficult or touching cases:**

**Home visits:** Stephen did a food box delivery on 1 August 2025

**Special cases:**

**For the Good of the Order:** We're thankful for Father Greg

**Spiritual Reading:** Margaret

**Conference Members Sick or in Distress:** Nancy Fusco; Nancy Butke; Lupita's mother, Guadalupe; Phil O'Brien; Becca Mott and baby

**Prayers for others:** Will be emailed separately

**Vincentian Schedule:** Will be emailed separately.

**COMMITTEE MEETINGS:**

- Food Bank Meeting:
- Finance Meeting:
- Thrift Store Meeting: 12 August 2025, 10:00 AM, Madonna Hall
- Ad Hoc Meeting:
- Board Meeting: 26 August 2025, 10:00 AM, Madonna Hall

**Vincentian Meeting:** - 11 August 2025 – Fellowship, Vinny's  
- 18 August 2025 - Weekly Meeting

**Closing Prayer:** Father Greg

**Adjourned:** 5:54 PM

**Recorder:** Pat